

West Bend Farmers Market

Host Group Application

**We are approved to be back on Main Street!**

Name of Group/Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please tell us about your group/organization (use additional piece of paper if needed) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the dates you are interested in hosting, for flexibility of scheduling purposes. Since multiple organizations sign up to be a host group, the Downtown West Bend Association will ultimately choose the dates each group will host, based on their availability. Use a "1" to indicate your first choice, a "2" to indicate second, etc.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| May  | June  | July  | August  | September  | October  |
|  | ***~~18~~*** |  | ***1*** |  | **6** |  | **3** |  | **~~7~~** |  | **5** |
|  | ***~~25~~*** |  | ***~~8~~*** |  | **~~13~~** |  | **10** |  | **14** |  | **~~12~~** |
|  |  |  | ***~~15~~*** |  | **~~20~~** |  | **~~17~~** |  | **~~21~~** |  | **~~19~~** |
|  |  |  | ***~~22~~*** |  | **27** |  | **~~24~~** |  | **28** |  | **26** |
|  |  |  | ***29*** |  |  |  | **~~31~~** |  |  |  |  |

 ***Please read and initial each line.***

\_\_\_\_ I understand 30 minutes of training will be provided prior to the scheduled host time and we will commit to being at that training.

\_\_\_\_\_ We can provide 6-10 volunteers for set-up and tear down from 6:15 -11:30am.

\_\_\_\_ Our group will obey all the vendor policies and safety procedures that are in place during the market.

\_\_\_\_ Our group understands they will receive a free stall in a prime location but will complete market set up prior to setting up their booth & will do market tear down before taking their stall down.

\_\_\_\_ 2 volunteers will commit to ringing the cow bells at 7:30am & 11:00 am

\_\_\_\_ We will remove our vehicles from the barricaded area before 6:50am.

We will contact you with more information once we have completed the contract.

 ***Please contact our office with questions 262-338-3909***

***Please fill out this form and send it to events@downtownwestbend.com***